



Minutes of Board of Directors Meeting
May 22, 2024, 5:00 – 8:00 pm
CMHA Office, 1024 2nd Ave. East, Owen Sound

Present: Susan Boron, Beth Debrone, Lynda Legge, Karen Linner, Ginelle MacDougall, Ejaye McComb, Yvonne McCutcheon, Scott McKay, Lindsey McLean, Sean McMurray, Stephen Musehl, Anita Sultmanis

Regrets: Paul Biggin, Mikayla Greig, Scott Murphy

Guests: Debby Fry, Ashley McMullen

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:05 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement.

2.0 Education: Debby Fry, Program Manager - Housing & Support Services, and Ashley McMullen, Case Manager

An overview of the 14th Street project was provided. Grey County Housing has provided the building and they manage the By Names List while CMHA provides case management. It was noted that the partnership is working extremely well.

As of February 2024, the Bruce-Grey By Names List identified 170 households experiencing homelessness with 126 individuals experiencing homelessness for more than six months.

14th Street provides those living there with not only stable affordable housing but also access to a Nurse Practitioner, concurrent counselling as well as case management for help with legal system navigation, medication review, developmental assessment and passport funding.

The Board congratulated the entire team for the work undertaken at 14th Street.

3.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

4.0 Consent Agenda

MOVED BY: Lindsey McLean

SECONDED BY: Ginelle MacDougall

Be it resolved that the consent agenda consisting of the April 24, 2024 minutes and meeting feedback be accepted as presented.

CARRIED

5.0 Review and Approval of Agenda

MOVED BY: Yvonne McCutcheon

SECONDED BY: Ejaye McComb

Be it resolved that the agenda for the Board meeting of May 22, 2024 be approved as presented.

CARRIED

6.0 Pulled from Consent Agenda - None

7.0 Fundraising Committee

7.1 Meeting Report

Sean McMurray reported that the committee met on May 21st.

Hanover Casino fundraiser, a third-party event was held May 6th and was well attended. Fundraising total not yet available.

Booth at Owen Sound Home, May 11th – 12th. Staffed by Youth Awareness and Board Members.

Donor Perfect database is now operational. First newsletter sent through the database using Constant Contact. Open rate of 50% with 92% opening on a desktop and 8% on mobile devices.

Brightshores are hosting their annual Mental Health Coffee House, May 30th, 11:00 am to 3:00 pm at the Owen Sound Market and CMHA are helping to promote.

CMHA will have a presence during Owen Sound's Hottest Street, July 13th.

Walk for Courage, a third-party event will be taking place July 20th. Don Vail will support with a social media campaign.

Ride Don't Hide will not take place in 2024. Communications to past Ride Don't Hide supporters have been sent to inform them of this and to ask that they consider supporting Walk for Courage instead.

Volunteer roles for special event being discussed.

Donations will be in a single donation account going forward. Ministry funds and donations will be separated and grants will also be accounted for separately. This streamlining will make the reporting process more manageable.

MOVED BY: Lindsey McLean

SECONDED BY: Susan Boron

Be it resolved that the May 2024 report of the Fundraising Committee be accepted as presented.

CARRIED

8.0 Quality & Risk

The Quality Improvement Committee met on May 21st. Jake Presseault, Quality & Organizational Performance Lead was introduced as he will assume responsibility for key projects while the Director of Quality & Organizational Performance is on maternity leave. Key areas will be

accreditation, risk management, scorecard, as well as data quality, and client engagement projects.

The Committee reviewed the Quality Improvement Plan and Risk Management and Mitigation Plans.

MOVED BY: Lindsey McLean

SECONDED BY: Karen Linner

Be it resolved that the May 2024 report of the Quality Improvement Committee be accepted as presented.

CARRIED

9.0 Organizational & System

A written report from the CEO was included in the board package.

No questions nor concerns noted.

Additional updates from the CEO were that Fresh Roots Catering is finalizing an agreement with Brightshores to provide meals for the Bayview Wellness & Recovery Centre which is opening in June. As well, an employer-employee relations meeting was held recently and a couple of items to come out of that meeting were transparency of Board in-camera meetings and their interest in having an all-staff event, perhaps one that would line up with the Annual General Meeting. It was recommended that the Governance Committee review its In-Camera policy and report back to the Board.

Also, the Board Chair reported that he is meeting with MPP Brian Saunderson as his office is seeking input regarding Ontario's alcohol strategy.

10.0 In Camera

MOVED BY: Ejaye McComb

SECONDED BY: Anita Sultmanis

Be it resolved that the board proceed to in-camera discussion at 7:05 pm.

CARRIED

MOVED BY: Ejaye McComb

SECONDED BY: Anita Sultmanis

Be it resolved that the board resume its regular meeting at 7:22 pm.

CARRIED

11.0 Information Items/Board Correspondence - Information as noted in Board package


12.0 Meeting Evaluation

13.0 Adjournment


As Director Susan Boron is stepping down as of this meeting, the Board Chair thanked her for serving on the Board since September 2018 and presented a gift with thanks on behalf of her fellow Board Members and CMHA.

There being no further business, the Chair moved that the meeting be adjourned at 7:25 p.m.
Next meeting: June 26, 2024, 5:00 pm, 1024 2nd Ave East, Owen Sound.

Minutes taken by: Brenda O'Neill
Approved on: June 26, 2024

Chair: 
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Sean McMurray

Secretary: 
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Stephen Musehl