



Minutes of Board of Directors Meeting
 March 27, 2024, 5:15 – 8:00 pm
 via Zoom

Present: Paul Biggin, Susan Boron, Beth Debrone, Claudia den Boer, Lindsey Glazier, Mikayla Greig, Lynda Legge, Karen Linner, Ginelle MacDougall, Ejaye McComb, Yvonne McCutcheon, Scott McKay, Sean McMurray, Scott Murphy

Regrets: Anita Sultmanis

Guests: Jamie Walpole, Kylene Kanerva, Stephen Musehl

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:03 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement and introduced guests.

2.0 Education Presentation: Cyber Security & IT

Jamie Walpole, Manager of Information Systems provided an understanding of cyber security and an overview of risks and mitigation strategies such as staff training, multi-factor authentication, password policies, patching and antivirus initiatives, Endpoint Detection Response (EDR) along with access controls and backup operations.

The agency does have cyber insurance as well which covers several areas such as legal fees, costs of restoring data, and expenses related to notification to customers of a data breach.

Security partner to test against framework suggested as a consideration to responsibly steward data.

An IT community of practice is a potential opportunity to investigate through CMHA Ontario.

3.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

4.0 Consent Agenda

MOVED BY: Lindsey Glazier

SECONDED BY: Ejaye McComb

Be it resolved that the amended consent agenda consisting of the February 28, 2024 minutes and feedback of the previous meeting be accepted as presented.

CARRIED

5.0 Review and Approval of Agenda

MOVED BY: Susan Boron

SECONDED BY: Yvonne McCutcheon

Be it resolved that the revised agenda for the Board meeting of March 27, 2024, be approved as presented.

CARRIED

6.0 Pulled from Consent Agenda – Policy 2.31

Susan Boron requested this policy be referred to the Governance Committee for review. While all agreed to the review the framework of the policy remains sound and a motion for acceptance was called.

MOVED BY: Lynda Legge

SECONDED BY: Lindsey Glazier

Be it resolved that Policy 2.31 Board Self Evaluation be approved noting however that the Governance Committee review all Board surveys at their next regular meeting to identify gaps and/or redundancies.

CARRIED

7.0 Finance Committee Report

- 7.1 Committee Report
- 7.2 Financial Statements
- 7.3 2024-2025 Draft Budget

The Finance Committee met on March 25, 2024.

January and February statements along with a draft 2024-25 budget will be available in the next week. An extra finance committee meeting may be set to review those documents.

Claudia den Boer reported that unfortunately there was no increase to base announced in the provincial budget that was released March 26th. A budget review from CMHA Ontario was circulated prior to the Board meeting.

A salary review using the information provided in the Eckler Report, *Ontario Community Health Compensation Market Salary Review*, is being undertaken.

Housing investments are positive but no funding indication for the 14th Street project as of yet. OH is investigating the status.

CMHA Ontario will be meeting with Minister Jones shortly regarding advocacy for the community health sector.

Suggestion that there may be an opportunity to partner with other stakeholders to creatively leverage other funding streams (i.e., Indigenous health, primary care, coordinated access).

MOVED BY: Ginelle MacDougall

SECONDED BY: Karen Linner

Be it resolved that the March 2024 report of the Finance Committee be accepted as presented.

CARRIED

8.0 Fundraising Committee Report

The committee met on March 11, 2024 with all in attendance.

Chair Sean McMurray reported that the Pushup Challenge was a huge success raising almost \$33,000. Thanks extended to Don Vail for his efforts to promote the fundraiser and to all for participating, donating, and sharing the messages on social media.

Work is progressing well with the new donor database, Donor Perfect. Currently, constituent information is being populated in the platform and the Communications Manager looks forward to using it to share newsletters and other communications.

Future opportunities include potential grants, as several applications are being submitted along with enhancing the Walk for Courage event that's been held in previous years.

This committee will meet every other month going forward.

MOVED BY: Susan Boron

SECONDED BY: Lindsey Glazier

Be it resolved that the March 2024 report of the Fundraising Committee be accepted as presented.

CARRIED

9.0 Governance Committee Report

Chair Susan Boron reported on the committee's March 13th meeting.

Beth Debrone, Director of Quality & Organizational Performance attended and the committee began reviewing governance-related work for accreditation.

An orientation for new members will be upcoming. Date and location to be determined.

Succession planning was also discussed. Two upcoming vacancies in the Fall of 2024 (Susan Boron and Lynda Legge). One position is reserved for Dr. Tim Nicholas who is presently sitting on the Governance Committee.

MOVED BY: Ejaye McComb

SECONDED BY: Lynda Legge

Be it resolved that the March 2024 report of the Governance Committee be accepted as presented.

CARRIED

10.0 Quality & Risk

Beth Debrone shared the quality improvement plan. Reliable data has historically been a challenge. Proposed that a project management lens be used for service delivery and experience measures.

Draft risk plan has been assembled and will be shared with staff. Risk register will be shared with the Board quarterly which measures probability and impact.

MOVED BY: Yvonne McCutcheon

SECONDED BY: Ginelle MacDougall

Be it resolved that the March 2024 report of the Quality Improvement report be accepted as presented.

CARRIED

11.0 Information Items/Board Correspondence - Information as noted in Board package

12.0 In Camera

MOVED BY: Lindsey Glazier

SECONDED BY: Mikayla Greig

Be it resolved that the board proceed to in-camera discussion at 6:45 pm.

CARRIED

MOVED BY: Lindsey Glazier

SECONDED BY: Ginelle MacDougall

Be it resolved that the board resume its regular meeting at 7:00 pm.

CARRIED

13.0 Meeting Evaluation

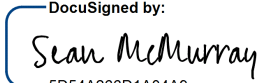
14.0 Adjournment

There being no further business, the Chair moved that the meeting be adjourned at 7:25 p.m.


Next meeting: April 24, 2024, 5:00 pm, 1024 2nd Ave East, Owen Sound.

Minutes taken by: Brenda O'Neill

Approved on: April 24, 2024

Chair: 
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Sean McMurray

Secretary: 
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Stephen Musehl