



Minutes of Board of Directors Meeting
 January 17, 2024, 5:00 – 8:00 pm
 CMHA Office, 1024 2nd Avenue East, Owen Sound

Present: Paul Biggin, Susan Boron, Beth Debrone, Claudia den Boer, Dave Evans, Lindsey Glazier, Lynda Legge, Karen Linner, Ginelle MacDougall, Ejaye McComb, Yvonne McCutcheon, Scott McKay, Sean McMurray, Emily Paterson
Regrets: Mikayla Greig, Anita Sultmanis
Guest: --

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:10 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement.

2.0 Appointment of New Director

Motion #2024.01

MOVED BY: Ginelle MacDougall

SECONDED BY: Yvonne McCutcheon

Be it resolved that based on the recommendation of the Nominating Committee, pursuant to its authority under section 7.6 of the By-laws, the Board hereby appoints Scott Murphy to a three-year term as a Director of the Corporation.

CARRIED

3.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

4.0 Consent Agenda

MOVED BY: Karen Linner

SECONDED BY: Lynda Legge

Be it resolved that the consent agenda consisting of minutes from November 22, November 25 and December 7, 2023 along with policy number 2.30 be accepted as presented.

CARRIED

5.0 Review and Approval of Agenda

MOVED BY: Ejaye McComb

SECONDED BY: Lindsey Glazier

Be it resolved that the agenda for the Board meeting of January 17, 2024 be approved as presented.

CARRIED

6.0 Pulled from Consent Agenda - None

7.0 Finance Committee Report

7.1 Committee Report

7.2 Financial Statements

Chair Sean McMurray reported that the committee met January 15th with all in attendance. A \$84,500 deficit as of November 30th was reported by the Finance Manager. End of fiscal year projection is a deficit of approximately \$50,000.

The Finance Committee have recommended some enhancements to reporting format. Those are anticipated to be available for the December financial statements that will come before the board in February.

MOVED BY: Lindsey Glazier

SECONDED BY: Ginelle MacDougall

Be it resolved that the January 2024 report of the Finance Committee be accepted as presented.

CARRIED

8.0 In Camera

MOVED BY: Ejaye McComb

SECONDED BY: Lindsey Glazier

Be it resolved that the board proceed to in-camera discussion at 5:51 pm.

CARRIED

MOVED BY: Lindsey Glazier

SECONDED BY: Yvonne McCutcheon

Be it resolved that the board resume its regular meeting at 7:10 pm.

CARRIED

9.0 CEO Recruitment Committee Update

Yvonne McCutcheon reported that a panel are beginning interviews this week. Short list of three to be developed with another round of interviews to follow. Final interviews to be done by Interim CEO, recruiter, and executive recruitment team.

10.0 Fundraising Committee Report

The committee met January 8th. Chair Sean McMurray highlighted recent significant donations and reminded the Board about upcoming fundraising initiatives, namely, Talk Today (February 7) and the Pushup Challenge (February 1–23).

The Fundraising Coordinator is currently training on Donor Perfect, the donor database, and it's expected to become operational in the next 4-6 weeks.

MOVED BY: Paul Biggin

SECONDED BY: Ginelle MacDougall

Be it resolved that the January 2024 report of the Fundraising Committee be accepted as presented.

CARRIED

11.0 Governance Committee Report

Board recruitment has seen a successful outcome with bringing Scott Murphy onto the board. Scott's a CPA and CMA and will sit on the Finance Committee.

As well, Dr. Tim Nicholas will be joining the Governance Committee as of their January 30th meeting and it's anticipated that he'll take a seat on the Board when a vacancy occurs.

MOVED BY: Ejaye McComb

SECONDED BY: Lindsey Glazier

Be it resolved that the January 2024 report of the Governance Committee be accepted as presented.

CARRIED

12.0 Quality Improvement & Risk

Chair Lindsey Glazier reported that the committee met January 16th.

Incident reporting form and risk register being developed which be coming before the board.

Quality improvement progress was reviewed and QIP planning for 2024-2025 is underway.

Accreditation work upcoming and governance committee will be involved with risk planning.

Outline for new board quality scorecard shared by QI Manager. Format met with approval.

MOVED BY: Yvonne McCutcheon

SECONDED BY: Susan Boron

Be it resolved that the January 2024 report of the Quality Improvement Committee be accepted as presented.

CARRIED

13.0 Information Items/Board Correspondence - Information as noted in Board package

14.0 Meeting Evaluation

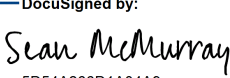
15.0 Adjournment

There being no further business, the Chair moved that the meeting be adjourned at 7:45 p.m.

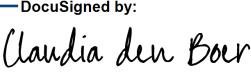
Next meeting: February 28, 2024, 5:00 pm via Zoom

Minutes taken by: Brenda O'Neill

Approved on: February 28, 2024

Chair: 
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Sean McMurray

Secretary: 
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Claudia den Boer