



Minutes of Board of Directors Meeting
July 26, 2023, 5:00 – 8:00 pm
CMHA Office, 1024 2nd Ave East, Owen Sound

Present: Paul Biggin, Susan Boron, Dave Evans, Mikayla Greig, Lynda Legge, Ginelle MacDougall, Clark MacFarlane, Ejaye McComb, Yvonne McCutcheon, Sean McMurray

Absent:

Regrets: Lindsey Glazier

Guest: Beth Debrone

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:00 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement.

2.0 Guest Presentation: Beth Debrone, Manager of Quality Improvement & Privacy

(slide deck on Board SharePoint site → Board Meetings & Info, Education Presentations)

3.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

4.0 Consent Agenda

MOVED BY: Yvonne McCutcheon

SECONDED BY: Susan Boron

Be it resolved that the consent agenda consisting of the June 22, 2023 minutes, meeting feedback and policy numbers 2.23 and 2.24 be accepted as presented.

CARRIED

5.0 Review and Approval of Agenda

Addition: In Camera

MOVED BY: Mikayla Greig

SECONDED BY: Ejaye McComb

Be it resolved that the amended agenda for the Board meeting of July 26, 2023 be approved.

CARRIED

6.0 Pulled from Consent Agenda

No items pulled.

7.0 Finance Committee

7.1 Committee Report

7.2 Financial Statements

The committee met July 24th with all present.

Auditor's will be on site at the administration office August 9-11.

A special meeting of the finance committee is set for September 11 so they can review draft financials and ask the auditors any questions that may arise.

No questions nor concerns noted.

MOVED BY: Susan Boron

SECONDED BY: Ejaye McComb

Be it resolved that the July 2023 report of the Finance Committee be accepted as presented.

CARRIED

(Dave Evans departed 6:35 pm)

8.0 Governance Committee

8.1 Committee Report

Committee Chair Susan Boron reported that a meeting was held July 24th with all present.

ONCA policy review has been completed by INQ Law. Full report to the board pending. Have until October 2024 to sign off on compliance. INQ will be invited to present to the board.

Engagement survey upcoming. Meant to ask individual board members questions regarding their interest areas in respects to the board.

Currently nine board members and actively recruiting for current and upcoming vacancies. Two interviews scheduled and a CPA candidate still being sought.

Chamber of Commerce involvement encouraged as are service clubs in order to do some outreach and networking in hopes of finding replacement board members. Chamber "After 5" events in particular were mentioned.

ACTION: Elevator pitch, business cards or brochures requested by the board for networking opportunities as they arise. (Clark)

Education session being planned for Fall 2023 in Walkerton. Topics will include mental health act, how the agency functions as a board and board governance.

November 6-7 are dates for CMHA Ontario's Governance Symposium. More details to follow.

MOVED BY: Ejaye McComb

SECONDED BY: Lynda Legge

Be it resolved that the July 2023 report of the Governance Committee be accepted as presented.

CARRIED

8.2 Board Membership - Departure

Two recent board departures include Holly Goodings as of June 21, 2023 and Chelsea Bullock as of July 7, 2023. Chair Sean McMurray acknowledged their contributions during their time with the board.

9.0 Fundraising Committee

The committee met on July 24 with all members present.

Ride Don't Hide planning is ongoing. The website is now open and poster finalized. A Board team is being registered and all are welcome to join.

Ethical fundraising guidelines being discussed at this committee and a third party agreement is being utilized which will also be a useful vetting mechanism.

Fundraiser based on "Empty Bowls" concept being discussed. More details to follow as idea is developed.

MOVED BY: Lynda Legge

SECONDED BY: Susan Boron

Be it resolved that the July 2023 report of the Fundraising Committee be accepted as presented.

CARRIED

10.0 Land Acknowledgment

Following some discussion there was agreement that wording needs a little more work/refinement and it was recommended to send back to the reconciliation committee. Once edited, a copy will be circulated electronically for board comment/approval with a desire to have it designed and added to the website prior to September 30, National Truth and Reconciliation Day.

ACTION: Upload All Staff recording about land treaties to Board SharePoint site. (Brenda)

11.0 CEO Report

The CEO reviewed highlights of the report and invited comments or clarification.

Nawash First Nations are in a state of emergency due to opioid concerns. CEO recently had a meeting with Nawash Elders. Harm reduction training was discussed as well as the desire to proceed with creating a CMHA Indigenous Liaison position. Nawash has asked that Saugeen First Nation also be consulted and included in the MOU for this position.

MOVED BY: Susan Boron

SECONDED BY: Yvonne McCutcheon

Be it resolved that the July 2023 report of the Chief Executive Officer be accepted as presented.

CARRIED

12.0 Consolidated Space

Proposal from Methologica was discussed. Budget is a consideration, and the CEO suggested a local team of professionals could be assembled and Methologica utilized at various points in a

consultancy capacity. All in agreement and decision made to develop focus group of local builders, architects, designers and utilise Methologica’s expertise on an as needed basis. For project management, it was agreed that existing internal individuals be identified that could support focus group work and other areas where possible.

13.0 In Camera

MOVED BY: Ejaye McComb

SECONDED BY: Yvonne McCutcheon

Be it resolved that the board proceed to in-camera discussion at 8:06 p.m.

CARRIED

MOVED BY: Ejaye McComb

SECONDED BY: Yvonne McCutcheon

Be it resolved that the board resume its regular meeting at 9:04 p.m.

CARRIED

14.0 Information Items/Board Correspondence - Information as noted in Board package.

15.0 Meeting Evaluation

16.0 Adjournment

There being no further business, the Chair moved that the meeting be adjourned at 9:05 pm.
Next meeting: September 27, 2023, 5:00 pm followed by AGM, CMHA Office, 425 10th St, Unit 8, Hanover

Minutes taken by: Brenda O’Neill
Approved on: November 22, 2023

DocuSigned by:
Sean McMurray
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Chair: _____ Sean McMurray

DocuSigned by:
Claudia den Boer
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Secretary: _____ Claudia den Boer