



Minutes of Board of Directors Meeting  
June 22, 2023, 5:00 – 7:00 pm  
CMHA Office, 1024 2<sup>nd</sup> Ave East, Owen Sound

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**Present:** Paul Biggin, Dave Evans, Lindsey Glazier, Mikayla Greig, Lynda Legge, Ginelle MacDougall, Clark MacFarlane, Yvonne McCutcheon, Sean McMurray

**Absent:**

**Regrets:** Susan Boron, Ejaye McComb

**Guest:** Celeste Alvaro, Methologica

**1.0 Welcome and Land Acknowledgement**

The meeting was called to order at 5:10 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement.

**2.0 Guest Presentation: Methologica, Consolidated Space Project**

*(slide deck on Board SharePoint site → Board Meetings & Info, Education Presentations)*

**3.0 Conflict of Interest Declarations**

The Chair asked that any conflicts of interest be declared. None noted.

**4.0 Consent Agenda**

**MOVED BY: Yvonne McCutcheon**

**SECONDED BY: Lynda Legge**

BE IT RESOLVED that the consent agenda consisting of the May 24, 2023 minutes, meeting feedback and policy numbers 2.21 and 2.22 be accepted as presented.

**CARRIED**

**5.0 Review and Approval of Agenda**

Addition: 11.0 in-camera

**MOVED BY: Ginelle MacDougall**

**SECONDED BY: Lynda Legge**

BE IT RESOLVED that the amended agenda for the Board meeting of June 22, 2023 be approved.

**CARRIED**

**6.0 Pulled from Consent Agenda**

No items pulled.

**7.0 Finance Committee**

- 7.1 Committee Report
- 7.2 Financial Statements

Finance met June 22 with quorum.

Audit for 2022-23 is moving along well. Finance Manager will prepare draft yearend financials for July meeting. Auditors will be on site in August and AGM is planned for September.

As of May 31, a small deficit of \$16,913 is shown. The 5% additional funding has not yet been received so that will be accounted for once the transfer is received from the Ministry/OHT.

No concerns expressed.

**MOVED BY: Yvonne McCutcheon**

**SECONDED BY: Paul Biggin**

BE IT RESOLVED THAT the June 2023 report of the Finance Committee be accepted as presented.

**CARRIED**

*(Dave Evans departed 6:45 pm)*

**8.0 Guarding Minds at Work**

A working group comprised of staff and management is being assembled to review GM@W survey results and assist in compiling a list of recommendations. The CEO put forth a recommendation that a Board Member sit as part of this working group as well. Following discussion about operational versus governance responsibilities, there was consensus to have a Board Member participate. Once meeting dates have been established, the Board will be apprised so a representative can be determined.

**9.0 CEO Report**

The CEO reviewed highlights of the report and invited comments or clarification.

**MOVED BY: Paul Biggin**

**SECONDED BY: Lindsey Glazier**

BE IT RESOLVED THAT the June 2023 report of the CEO be accepted as presented.

**CARRIED**

**10.0 Balanced Scorecard**

Work to date on the agency's balanced scorecard was shared including the strategy map and the associated pillars. Targets will soon be completed and rolled out to each department for them to discuss as a team how they can contribute to meeting targets identified.

**APPROVED MINUTES**

**11.0 In-Camera**

**MOVED BY: Lindsey Glazier**

**SECONDED BY: Paul Biggin**

BE IT RESOLVED THAT the board proceed to in-camera discussion at 7:41 pm.

**CARRIED**

**MOVED BY: Ginelle MacDougall**

**SECONDED BY: Lindsey Glazier**

BE IT RESOLVED THAT the board resume its regular meeting at 7:49 pm.

**CARRIED**

**12.0 Information Items/Board Correspondence - Information as noted in Board package.**

**13.0 Meeting Evaluation**

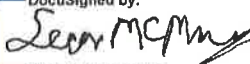
**14.0 Adjournment**

There being no further business, the Chair moved that the meeting be adjourned at 7:50 pm.

Next meeting: July 26, 2023, 5:00 pm, CMHA Peer Support Office, 1024 2<sup>nd</sup> Ave East, Owen Sound

Minutes taken by: Brenda O'Neill

Approved on: July 26, 2023

DocuSigned by:  
  
Chair: \_\_\_\_\_  
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Sean McMurray

Secretary: \_\_\_\_\_



Clark MacFarlane