



Minutes of Board of Directors Meeting
April 26, 2023, 5:00 – 7:00 pm
CMHA Conference Room (Suite 202), Nortowne Plaza, 1101 2nd Ave East, Owen Sound

Present: Paul Biggin, Chelsea Bullock, Dave Evans, Lindsey Glazier, Mikayla Greig, Lynda Legge, Ginelle MacDougall, Clark MacFarlane, Ejaye McComb, Yvonne McCutcheon, Sean McMurray
Absent: --
Regrets: Susan Boron, Holly Goodings
Guest: Dominique-Michelle Legacy, SOAHAC

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:10 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the land acknowledgement.

2.0 Education: Dominique-Michelle Legacy, SOAHAC

(slide deck on Board SharePoint site → Board Meetings & Info, Education Presentations)

3.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

4.0 Consent Agenda

MOVED BY: Ejaye McComb

SECONDED BY: Lindsey Glazier

BE IT RESOLVED THAT the amended consent agenda consisting of the March 22, 2023 minutes and policy numbers 2.11 through 2.16 be accepted.

CARRIED

5.0 Review and Approval of Agenda

Addition: Meeting feedback pulled from consent agenda

MOVED BY: Yvonne McCutcheon

SECONDED BY: Lindsey Glazier

BE IT RESOLVED THAT the agenda for the Board meeting of April 26, 2023 be approved as amended.

CARRIED

6.0 Pulled from Consent Agenda (if any)

Board Chair encourages fellow Board Members to reach out to executive if at any time they have questions or would like to discuss matters arising from a meeting.

7.0 Finance Committee

7.1 Committee Report & 7.2 Financial Statements

APPROVED MINUTES

Acting Finance Chair Sean McMurray reported that the committee met April 26, 2023. A \$75,000 deficit is anticipated for 2022-2023. Finance have received settlement notifications from the Ministry of Health in respect to 2018-19 and 2019-20 fiscal years. The Ministry is looking to recoup \$229,000. The Finance Manager will be asking the Ministry to consider allowing the anticipated deficit to be applied to the amount owing.

Finance Manager meeting May 8th with senior partner of BakerTilly regarding 2022-23 year-end planning. The auditors are scheduled to be on-site June 5-6.

MIS trial balance is due May 31st which is meant to align with financial statement however the final statements won't yet be complete.

Working towards holding the AGM in July following the regular monthly meeting. This would allow the Board and its committees to take the month of August off.

MOVED BY: Lindsey Glazier

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the April 2023 report of the Finance Committee be accepted as presented.

CARRIED

(Dave Evans departed 6:30 pm)

8.0 Governance Committee Report
No meeting this month/no report

9.0 QI Committee Report
9.1 FY23-24 QIP

MOTION #2023.04

MOVED BY: Lynda Legge

SECONDED BY: Ginelle MacDougall

BE IT RESOLVED THAT the FY23-24 QIP be adopted as recommended by the QI Committee.

CARRIED

10.0 Fundraising Committee Report
Chair reported that the committee had their third meeting on April 17, 2023.

Ride Don't Hide will be held September 17. A new route (east side along Bayshore Road) has been proposed and the long distance category will be eliminated. Committee discussed a minimum donation per participant. This will be taken back to planning committee for a decision. 2023 marks the 10th anniversary of Ride Don't Hide in Grey Bruce and may be the final year.

Blackbaud/Raiser's Edge being discussed and various renewal options. Is a 3 year contract and is \$12,000/year. E-Tapestry, a stepdown from Raiser's Edge may be an option however Blackbaud have indicated it will still be the same rate. Will be asking about extending the contract for a year. Ejaye McComb offered to join CEO on next call with Blackbaud.

APPROVED MINUTES

Have had discussion about major gifts which the committee deemed to be \$20,000+.

A schedule of upcoming events is requested so, when possible, Board representation can be arranged.

MOVED BY: Ginelle MacDougall

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the April 2023 report of the Fundraising Committee be accepted as presented.

CARRIED

11.0 Consolidated Space Engagement Proposal (2.0)

No opposition noted regarding the CEO proceeding with engaging Methologica regarding the consolidated space initiative.

12.0 Draft Agency Land Acknowledgement

The Reconciliation Committee have written an agency land acknowledgment and request Board feedback.

- Reads as though it was only the Inuit and Metis who cared for land/waters
- Use "colonization" references rather than church and government
- Speak not only about the people but the land itself
- Helpful to identify where various treaties/Nations are within Grey Bruce so the land acknowledgment can be tailored depending on where it's being given
- Phonetics/recording of final acknowledgement would be helpful

13.0 CEO Report

The CEO reviewed highlights of the report and invited comments or clarification.

- HR report – going forward churn/turnover breakdown by program.
- Provide summary of exit interviews to the Board as there's interest for that detail.
- MMHART program review. Bring forward to the Board.
- Evaluation of SOS project is 100% complete. CEO to speak with Director of Client Services regarding Board report on this project.

MOVED BY: Lynda Legge

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the April 2023 report of the Chief Executive Officer be accepted as presented.

CARRIED

14.0 Information Items/Board Correspondence - Information as noted in Board package.

15.0 Adjournment

There being no further business, the Chair moved that the meeting be adjourned at 8:15 pm. Next meeting: May 24, 2023, 5:00 pm, CMHA Housing Office, 1105 1st Ave East, Owen Sound

APPROVED MINUTES

Minutes taken by: Brenda O'Neill
Approved on: May 24, 2023

DocuSigned by:
Sean McMurray
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Chair: _____ Sean McMurray

Clark MacFarlane
Secretary: _____ Clark MacFarlane