



Minutes of Board of Directors Meeting
January 25, 2023, 5:00 – 6:30 pm
via Zoom

Present: Paul Biggin, Susan Boron, Lindsey Glazier, Holly Goodings, Mikayla Greig, Lynda Legge, Ginelle MacDougall, Clark MacFarlane, Yvonne McCutcheon, Allan Pearson

Absent:

Regrets: Chelsea Bullock, Ejaye McComb, Sean McMurray

Guests:

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:05 pm. Quorum achieved. Lynda Legge served as Chair and opened the meeting with the Vision, Mission, Values and the land acknowledgement.

2.0 Appointment of New Director

MOTION #2023.01

MOVED BY: Susan Boron

SECONDED BY: Ginelle MacDougall

BE IT RESOLVED THAT based on the recommendation of the Nominating Committee, pursuant to its authority under section 7.6 of the By-laws, the Board hereby appoints Mikayla Greig as a Director of the Corporation, to serve until the next annual general meeting.

CARRIED

3.0 In Camera

BE IT RESOLVED THAT the board proceed to in-camera discussion at 5:17 pm.

MOVED BY: Lindsey Glazier

SECONDED BY: Susan Boron

CARRIED

BE IT RESOLVED THAT the board resume its regular meeting at 5:29 pm.

MOVED BY: Holly Goodings

SECONDED BY: Susan Boron

CARRIED

4.0 Education: Consolidated Space Update

The CEO presented an introduction to the proposed consolidated space project whereby all Owen Sound offices would come together at one location. A dedicated meeting to discuss with the Board is set for February 9, 2023.

5.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

6.0 Consent Agenda

MOVED BY: Susan Boron

SECONDED BY: Lindsey Glazier

BE IT RESOLVED THAT the consent agenda consisting of the December 14, 2022 Board minutes and policies 2.05 and 2.07 be accepted. Requested that policy 2.06 be pulled for discussion.

CARRIED

7.0 Approval of Agenda

MOVED BY: Susan Boron

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the amended agenda for the Board meeting of December 14, 2022 be approved.

CARRIED

8.0 Finance Committee

8.1 Committee Report

Chair Holly Goodings reported that the committee met January 25. Quorum achieved. Current deficit is \$185,000 with a projected deficit of \$250,000 by end of fiscal. Staff vacancies will continue to be closely monitored. Finance will be contacting Ontario Health to inquire about applying previous years surpluses to 2022-23 deficit. Failing this option, non-capitalized reserves may be available to cover if need be. The Finance Chair noted that while a deficit is not desirable it does illustrate to funders about the need for a base funding increase.

Mortgage for Frank Street in Warton has renewed. Interest rate is 5.12% (previously 2.6%) which is a monthly increase of approximately \$60. No concern with ability to meet this obligation.

Finance recently had a CRA HST audit. All deemed in good order. The Finance team were commended on this successful audit.

The organization's T3010 (Registered Charity Information Return) was delayed in being filed due to time taken to complete the financial audit for 2021-22 however the T3010 has now be submitted.

8.2 Financial Statements

MOVED BY: Lindsey Glazier

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the January 2023 report of the Finance Committee be accepted as presented.

CARRIED

9.0 Quality Improvement Committee Report

Committee Chair Lynda Legge reported that a meeting was held January 17. Highlights include:

- Q3 target of 40% rate of OPOC returns attained
- Discharge surveys to be conducted in near future
- Data capacity and cleanup going well
- New central intake model working well and improved times for entry into service have been realized for all participating programs
- DBT groups will also move to a centralized waitlist in coming months
- Harm reduction training – goal is for 80% of staff to be trained. Board members are welcome to attend these sessions also and information has been emailed if interested in attending.

MOVED BY: Ginelle MacDougall

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the January 2023 report of the Quality Improvement Committee be accepted as presented.

CARRIED

10.0 CEO Report

The CEO reviewed highlights of the report and invited comments or clarification.

Other updates:

A balanced scorecard is being developed. CEO meeting with Managers this week to discuss.

(Yvonne McCutcheon departed 6:30 pm)

MOVED BY: Lindsey Glazier

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the January 2023 report of the Chief Executive Officer be accepted as presented.

CARRIED

11.0 Other

CEO performance review process – Board Executive will review draft then provide a copy for full Board review on February 9th. Goal is to conduct the performance review in February.

Policy 2.06/Board Recruitment – Governance Chair pulled this item from consent agenda. Will take to next Governance meeting for discussion and revision. Also a request to check policies regarding required meeting attendance.

12.0 Items for Information/Board Correspondence – Information as noted in Board package.

13.0 Meeting Evaluation

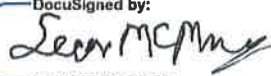
14.0 Adjournment

There being no further business, it was moved by Allan Pearson that the meeting be adjourned at 6:50 pm.


Next meeting: February 22, 2023, 5:00 pm via Zoom

APPROVED MINUTES

Minutes taken by: Brenda O'Neill
Approved on: March 22, 2023

DocuSigned by:

Chair: _____
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Sean McMurray

Secretary: _____

Clark MacFarlane