



Minutes of Board of Directors Meeting
December 14, 2022, 5:00 – 6:30 pm
via Zoom

Present: Paul Biggin, Susan Boron, Lindsey Glazier, Holly Goodings, Lynda Legge, Ginelle MacDougall, Clark MacFarlane, Ejaye McComb, Yvonne McCutcheon, Sean McMurray, Allan Pearson
Absent: Chelsea Bullock
Regrets: --
Guests: Stephanie Burley, Scott McKay

1.0 Welcome and Land Acknowledgement

The meeting was called to order at 5:00 pm. Quorum achieved. Chair Sean McMurray opened the meeting with the Mission, Vision, Values and objects of the corporation. Land acknowledgement shared by Clark MacFarlane.

2.0 Conflict of Interest Declarations

The Chair asked that any conflicts of interest be declared. None noted.

3.0 Consent Agenda

MOVED BY: Lynda Legge

SECONDED BY: Ginelle MacDougall

BE IT RESOLVED THAT the consent agenda consisting of the November 23, 2022 Board minutes and meeting feedback be accepted as presented.

CARRIED

4.0 Approval of Agenda

MOVED BY: Yvonne McCutcheon

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the agenda for the Board meeting of December 14, 2022 be approved as circulated.

CARRIED

5.0 Finance Committee

5.1 2021-22 Audited Statements

Finance Chair Holly Goodings reported that the finance committee met on December 9, 2022 to review the auditor's revised statements. Baker Tilly have reduced the recommendations in the management letter from three items to two as it was illustrated that the CEO expenses were approved by the Board and there was no an issue with this process. The recommendations pertaining to monthly petty cash reconciliations and preparation of monthly balance sheets remain. These two items are the Finance Committee's January agenda.

APPROVED MINUTES

The Finance Manager reported that the Ministry will be asked to allow the previous year's surplus to be used to cover 2021-22 deficit. If unable to cover deficit in this manner, retained earnings will be used.

MOTION #2022.12

MOVED BY: Ejaye McComb

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the audited Financial Statements for the fiscal year 2021-22 be approved as presented.

CARRIED

5.2 2022-23 Monthly Financial Statements

MOVED BY: Paul Biggin

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the monthly financial statements be accepted as presented.

CARRIED

6.0 In Camera

MOVED BY: Ejaye McComb

SECONDED BY: Ginelle MacDougall

BE IT RESOLVED THAT the board proceed to in-camera discussion at 5:19 pm.

CARRIED

MOVED BY: Susan Boron

SECONDED BY: Lindsey Glazier

BE IT RESOLVED THAT the board resume its regular meeting at 7:55

CARRIED

7.0 Items for Information/Board Correspondence – Information as noted in Board package.

8.0 Meeting Evaluation

9.0 Adjournment

There being no further business, it was moved that the meeting be adjourned at 7:55 pm.

Next meeting: January 23, 2023, 5:00 pm via Zoom

Minutes taken by: Brenda O'Neill

Approved on: January 25, 2023

Chair: 
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Sean McMurray

Secretary: 

Clark MacFarlane