



Minutes of Board of Directors Meeting
April 27, 2022, 5:00 – 8:00 pm
CMHA Office, 1024 2nd Ave. East, Owen Sound

PRESENT: **Board Members:** Paul Biggin, Susan Boron, Holly Goodings, Lynda Legge, Ginelle MacDougall, Ejaye McComb, Yvonne McCutcheon, Sean McMurray (Chair)

Staff Members: Dave Evans, Clark MacFarlane, Brenda O'Neill (recorder)

REGRETS: Jennifer Akitt, Lindsey Glazier, May Ip

GUESTS: April Robinson, Jackie Ralph, Kevin McGregor

1.0 WELCOME AND LAND ACKNOWLEDGEMENT

The meeting was called to order at 5:10 pm. Quorum achieved. All were welcomed to the call and the Chair opened the meeting with the Mission, Values and Vision. The land acknowledgement was given by Susan Boron.

2.0 EDUCATION

2.1 Ride Don't Hide

April Robinson and Jackie Ralph gave an update about this year's event and presented a revised budget (see item 8.2). The committee will be meeting every two weeks and board members invited to help with planning. Sponsorship opportunities also available and any sponsor leads can be directed to April. Volunteer hours also available for students wishing to help. Date of the event is June 26.

2.2 Living Life to the Full: Kevin McGregor, CMHA Ontario

- 1 in 4 Ontario residents have asked for mental health support during the pandemic (24% versus 9% pre-pandemic)
- eight week course based on CBT fundamentals
- currently 9 course facilitators at CMHA Grey Bruce
- pilot called Seniors without Walls has been well received

(full side deck available on SharePoint)

3.0 CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any conflicts of interest be declared. None noted.

4.0 APPROVAL OF AGENDA

Additions: 8.2/Ride Don't Hide budget, 10.0/Quality Committee, 11.1/Consultant Fees.

MOVED BY: Holly Goodings

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT the revised agenda for the Board meeting of April 27, 2022 be approved.
CARRIED

5.0 CONSENT AGENDA

MOVED BY: Lynda Legge

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the consent agenda consisting of the March 23, 2022 Board minutes and meeting feedback be accepted as presented.

CARRIED

6.0 DINNER

7.0 UPDATE ON ACTION ITEMS - both items remain in progress.

8.0 FINANCE

8.1 Committee Report – Holly Goodings acted as Chair for the Finance Committee meeting held April 27 and provided a report to the Board.

A balance sheet was not distributed this month as Finance are working on fiscal year end. Draft year end statements will be available next board meeting.

There will be no base funding enhancement from the Ministry in FY2022-23.

Currently showing an anticipated surplus of \$75,000 and all government funded programs are cash neutral.

Auditors (BakerTilly) to be on site the 3rd week of May. Interim audit was conducted in January and BakerTilly were pleased with the agency's position at that time.

Inflation was discussed, and the CEO explained that managing inflation along with upcoming payroll increases (June 2022) are being offset with vacancy management.

Collective agreement renews in 2023.

MOVED BY: Susan Boron

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the April 2022 report of the Finance Committee be accepted as presented.

CARRIED

8.2 Ride Don't Hide Budget

MOTION #2022.02

MOVED BY: Ejaye McComb

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the revised Ride Don't Hide budget with estimated net revenues of approximately \$71,000 be accepted as presented.

CARRIED

(6:45 Dave Evans departed)

9.0 GOVERNANCE COMMITTEE

As the committee did not meet in April there was no report however Chair Susan Boron shared that there is an interview scheduled with a potential new board member. She also encouraged the board to consider potential candidates to fill vacancies. Finance or legal experience would be ideal.

10.0 QUALITY COMMITTEE

Quality Committee Chair Lynda Legge reported that there will be a client feedback (OPOC) blitz in May and June and the data cleanup project is progressing well. A draft plan for the development of the client and family advisory panel will be ready for the May Board QI Committee meeting.

11.0 CEO REPORT

The CEO reviewed highlights of the report and invited comments or clarification.

Discussion regarding upcoming Provincial election and funding gap between community and hospital. May be merit in sending local MPP a letter speaking to the issue. CEO and board chair will keep this in mind as they are meeting to discuss CMHA's election media toolkit.

Concern expressed about staff wellness especially during the pandemic. CEO assured the board that a number of positive initiatives have been introduced such as sharing client success stories at monthly staff meetings. The leadership team discuss regularly and a dedicated meeting on wellness and retention is upcoming.

MOVED BY: Susan Boron

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the April 2022 report of the Chief Executive Officer be accepted as presented.

CARRIED

11.1 Consultant Fees for Vision and Design Working Group

The CEO explained the visioning session proposed for June 14, 2022 at The Bayshore in Owen Sound. Offices would be closed. Staff, board members and clients would be part of the day. Purpose of the day is to create vision for consolidated space in Owen Sound. Would be led by One Smart World consultant.

MOTION #2022.03

MOVED BY: Susan Boron

SECONDED BY: Ginelle MacDougall

Be It Resolved that the Board of the Canadian Mental Health Association Grey Bruce approves the expenditure of \$28,500 to engage One Smart World to work with the Vision and Design Working Group to two-part process consisting of:

- ***Part One: INITIATE AND EXECUTE A COLLABORATIVE, EMPHATHIC, HUMAN-CENTRIC BUILDING DESIGN PROCESS TO PRODUCE GUIDELINES FOR THE NEW BUILDING***
- ***Part Two: SMARTER TOGETHER: A ONE DAY PROFESSIONAL DEVELOPMENT, COMMUNITY TEAM BUILDING AND HIGH ENGAGEMENT EXPERIENCE TO HELP SHAPE OUR FUTURE***

CARRIED

11.0 OHT RECOMMIT TO PLANNING COMMITTEE

MOTION #2022.04

MOVED BY: Yvonne McCutcheon

SECONDED BY: Ginelle MacDougall

BE IT RESOLVED THAT CMHA Grey Bruce Board reaffirms interest in membership on the Grey Bruce OHT Planning Committee.

CARRIED

12.0 SUMMER BREAK

Unanimous agreement that neither the board nor any of its subcommittees would meet in July.

13.0 IN CAMERA - None

14.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE – Information as noted in Board package.

15.0 MEETING EVALUATION

16.0 ADJOURNMENT

There being no further business, the Chair moved that the meeting be adjourned at 8:20 pm.
Next meeting: May 25, 2022, CMHA Office, 1024 2nd Ave. East, Owen Sound

Minutes taken by: Brenda O’Neill

Approved on: May 25, 2022

DocuSigned by:
Sean McMurray
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Chair:

Sean McMurray

Secretary: *Clark MacFarlane*

Clark MacFarlane