



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
November 24, 2021, 5:00 – 8:00 pm
CMHA Office, 1024 2nd Avenue East, Owen Sound

PRESENT: **Board Members:** Paul Biggin, Holly Goodings, May Ip, Lynda Legge, Ginelle MacDougall, Yvonne McCutcheon, Sean McMurray (Chair), Daryl Minifie

Staff Members: Dave Evans, Clark MacFarlane, Brenda O’Neill (recorder)

REGRETS: Jennifer Akitt, Susan Boron, Ejaye McComb

GUESTS: Lezlie Martin-Ellis

1.0 WELCOME AND LAND ACKNOWLEDGEMENT

The meeting was called to order at 5:00 pm. Quorum was achieved. All were welcomed to the call and the Chair opened the meeting with the Mission, Values and Vision and the land acknowledgement.

2.0 APPOINTMENT OF NEW DIRECTOR

MOTION #2021.8

MOVED BY: Daryl Minifie

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT based on the recommendation of the Nominating Committee, pursuant to its authority under section 7.6 of the By-laws, the Board hereby appoints Ginelle MacDougall as a Director of the Corporation, to serve until the next annual general meeting.

CARRIED

3.0 EDUCATION: LEZLIE MARTIN-ELLIS



housing.pdf

The Chair thanked Ms. Martin-Ellis for her presentation.

4.0 CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any conflicts of interest be declared. None noted.

5.0 APPROVAL OF AGENDA

MOVED BY: Yvonne McCutcheon

SECONDED BY: Holly Goodings

BE IT RESOLVED THAT the Agenda for the Board meeting of November 24, 2021 be approved as presented.

CARRIED

6.0 CONSENT AGENDA

MOVED BY: Lynda Legge

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the consent agenda including the October 27, 2021 Board minutes and policy 4.1 be accepted as presented.

CARRIED

7.0 DINNER

8.0 REVIEW FEEDBACK OF PREVIOUS MEETING

Along with review of prior month's feedback at each meeting, it's suggested to run a quarterly SurveyMonkey report to identify any trends.

9.0 UPDATE ON ACTION ITEMS

#1 – Change date for budget to January 2022

#3 – Soft launch for café in January 2022

10.0 FINANCE

10.1 Committee Report

Meeting held November 22 and quorum achieved. The Finance Manager has been meeting with program managers and some adjustments to how data is capture has resulted. Schedules 3, 4, 5 (Ministry of Health funded programs) showing a surplus of \$23,526.

10.2 Financial Statements

Presented by Finance Manager with no questions nor concerns noted.

MOVED BY: Yvonne McCutcheon

SECONDED BY: Holly Goodings

BE IT RESOLVED THAT the November 2021 report of the Finance Committee be accepted as presented.

CARRIED

(7:00 pm Dave Evans departed)

11.0 PROGRAMS AND SERVICES

11.1 CEO Update (as per written report)

11.1.1 Program Performance

11.1.2 New Programs

Talk Today – Owen Sound Aquatics Club has information and will be a pilot for Swim Ontario. Keystone and school boards to be involved as well. Coaches to be

trained in mental health first aid and offered to parents also. Board discussion about the potential to market these programs through other sports associations. Coach's clinics at start of season could be an opportunity.

11.1.3 Program Pressures

Lack of affordable housing and those that are precariously housed is a significant issue. New Housing Manager has been hired and they will handle landlord-tenant relations and look for new housing opportunities. Graduated living situations is of interest whereby they begin at a group home, gain skills, confidence and independence and move through various living situations with ultimate goal of independent living.

12.0 ENVIRONMENTAL SCAN

12.1 CEO Update (as per written report)

12.1.1 Emerging Issues

12.1.2 Risks and Opportunities

12.2 Board Discussion

13.0 STRATEGIC PLAN AND OPERATING PLAN

13.1 Progress Update – central intake discussions moving forward.

13.2 Review Need to Update Strategic Plan – current plan ends in 2022. General sense that the current plan, while maturing still remains relevant and that a formal strategic planning session is not needed at the present time. A focused conversation around the current strategic plan to be included on December Board agenda.

14.0 QUALITY IMPROVEMENT

14.1 QI Committee Update – Lynda Legge reported that the committee had first meeting to review the Terms of Reference. Diversity and inclusion discussion to be woven into the work. A Staff Quality Committee will help determine quality aims, discuss what staff concerned about and how can service be improved. Quality work plan links into strategic and operating plans. Community members also sought for this committee work.

14.2 CEO Update (as per written report)

14.2.1 Accreditation

14.2.2 Incident Reports

15.0 ORGANIZATIONAL HEALTH

15.1 CEO Update (as per written report)

15.1.1 Staffing Vacancies, Postings

16.0 FUNDRAISING

- 16.1 Ride Don't Hide Budget – Fundraising Coordinator submitted budget for review and approval. A question regarding expenses was expressed thus approval pending until that item is clarified.

Cut-off date to switch to virtual if necessary is March 1st. Daryl Minifie suggested end of March may be wise if possible as the province has extended the COVID emergency orders until March 28, 2022.

ACTION: Ride Don't Hide budget and cut-off date for virtual versus in-person event to be discussed with Fundraising Coordinator.

MOVED BY: Yvonne McCutcheon

SECONDED BY: Daryl Minifie

BE IT RESOLVED THAT the 2022 Ride Don't Hide budget be approved as presented pending clarification of expense related to grey county.

CARRIED

- 16.2 Upcoming Events

17.0 APPROVAL OF CEO REPORT FROM SECTIONS AS NOTED ABOVE

MOVED BY: May Ip

SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the November 2021 report of the Chief Executive Officer be accepted as presented.

CARRIED

18.0 IN CAMERA

MOVED BY: Daryl Minifie

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT the board proceed to in-camera discussion at 8:42 pm.

CARRIED

MOVED BY: Paul Biggin

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the board resume its regular meeting at 8:47 pm.

CARRIED

- 19.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE – information as noted in Board package.

20.0 MEETING EVALUATION

21.0 ADJOURNMENT & NEXT MEETING

There being no further business, the Chair moved that the meeting be adjourned at 8:45 pm.

Approved Minutes

Next meeting: poll to be done to determine December date

Minutes taken by: Brenda O'Neill

Approved on: December 22, 2021

DocuSigned by:

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Chair:


Sean McMurray

Secretary:


Clark MacFarlane