



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
December 22, 2021, 5:00 – 8:00 pm via Zoom**

PRESENT: **Board Members:** Jennifer Akitt, Paul Biggin, Susan Boron, Lindsey Glazier, Holly Goodings, May Ip, Lynda Legge, Ejaye McComb, Yvonne McCutcheon, Sean McMurray (Chair), Daryl Minifie

Staff Members: Dave Evans, Clark MacFarlane, Brenda O’Neill (recorder)

REGRETS: Ginelle MacDougall

GUESTS:

1.0 WELCOME AND LAND ACKNOWLEDGEMENT

The meeting was called to order at 5:00 pm. Quorum was achieved. All were welcomed to the call and the Chair opened the meeting with the Mission, Values and Vision and the land acknowledgement.

2.0 APPOINTMENT OF NEW DIRECTOR

MOTION #2021.9

MOVED BY: Yvonne McCutcheon

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT based on the recommendation of the Nominating Committee, pursuant to its authority under section 7.6 of the By-laws, the Board hereby appoints Lindsey Glazier as a Director of the Corporation, to serve until the next annual general meeting.

CARRIED

3.0 CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any conflicts of interest be declared. None noted.

4.0 APPROVAL OF AGENDA

MOVED BY: Daryl Minifie

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the Agenda for the Board meeting of December 22, 2021 be approved as presented.

CARRIED

5.0 CONSENT AGENDA

MOVED BY: Holly Goodings
SECONDED BY: Paul Biggin

BE IT RESOLVED THAT the consent agenda consisting of the November 24, 2021 Board minutes be accepted as presented.
CARRIED

6.0 REVIEW FEEDBACK OF PREVIOUS MEETING

7.0 UPDATE ON ACTION ITEMS

#2 – Priority item to be followed up
#3 – Soft launch of Fresh Roots Café on January 12
#4 – In progress

8.0 FINANCE

8.1 Committee Report
Meeting held December 20 and quorum achieved.

Surplus of \$271,300 projected with approximately \$100,000 attributable to government funded programs which will need to be spent. Options for the potential excess are being gathered from program managers. January will be a key budget decision month to ensure any excess is fully utilized.

8.2 Financial Statements
Presented by Finance Manager with no questions nor concerns noted.

MOVED BY: Lindsey Glazier
SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the December 2021 report of the Finance Committee be accepted as presented.
CARRIED

(6:45 pm Dave Evans departed)

9.0 GOVERNANCE COMMITTEE

9.1 Update – New committee Chair, Susan Boron, reported that Governance will be meeting January 10th. Agenda has been set with a number of items to be discussed. Report to be provided at next Board meeting.

10.0 PROGRAMS AND SERVICES

- 10.1 CEO Update (page 10)
 - 10.1.1 Program Performance
MMHART – Board interested in MMHART statistics, in particular the number of hospital diversions. The CEO reported that CRMS (internal database) will be used going forward for the collection of statistics which will aid in pulling data.

ACTION: Provide Board with MMHART data.

- 10.1.2 New Programs
- 10.1.3 Program Pressures
Discussion around staff COVID fatigue. The Quality and Wellness Committees will both include this item on upcoming agendas and look for ways to help support staff with their own health and wellness.

ACTION: Organizational chart to be posted to SharePoint.

11.0 ENVIRONMENTAL SCAN

- 11.1 CEO Update (page 11)
 - 11.1.1 Emerging Issues
 - 11.1.2 Risks and Opportunities
- 11.2 Board Discussion
While outreach in Hanover and Owen Sound has been positive, smaller communities also need support. How best to reach those audiences to be kept in mind. Advocacy when meeting with politicians important in order to keep this need top of mind with government as well.

12.0 STRATEGIC PLAN AND OPERATING PLAN

- 12.1 Progress Update
- 12.2 Review and Update of Strategic Plan

Discussion about current plan and consensus that values remain current and foundational for the organization.

MOTION #2021.10

MOVED BY: Lindsay Glazier

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the current Strategic Plan be maintained and extended for 3 years (2025).

CARRIED

13.0 ORGANIZATIONAL HEALTH

13.1 CEO Update (as per written report)

13.1.1 Vaccination Rate for Staff – presently 5 staff that are unvaccinated or that have not provided proof of vaccination. Management table have discussed how to proceed. Decision made to provide notice to those staff that vaccination is required and a specific timeframe to book vaccination and/or show proof of vaccination has been discussed. If non-compliance it would not result in termination however leave without pay would be imposed.

13.1.2 Turnover Rate – has stabilized somewhat

13.1.3 Wellness Committee – currently an external firm provides support for wellness activities but looking at potentially bringing this inhouse.

14.0 APPROVAL OF CEO REPORT FROM SECTIONS AS NOTED ABOVE

MOVED BY: May Ip

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the December 2021 report of the Chief Executive Officer be accepted as presented.

CARRIED

15.0 IN CAMERA

16.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE – information as noted in Board package.

17.0 MEETING EVALUATION

18.0 ADJOURNMENT & NEXT MEETING

There being no further business, the Chair moved that the meeting be adjourned at 7:00 pm.

Next meeting: January 26, 2022 via Zoom

Minutes taken by: Brenda O’Neill

Approved on: January 26, 2022

DocuSigned by:
Sean McMurray
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Chair:

Sean McMurray

Secretary:

Clark MacFarlane
Clark MacFarlane