



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
April 28, 2021 at 5:00 pm
Via Zoom

PRESENT: **Board Members:** Jennifer Akitt, Kate Allan, Susan Boron, Holly Goodings, May Ip, Lynda Legge, Ejaye McComb, Yvonne McCutcheon, Sean McMurray (Chair), Daryl Minifie, Kylie Nowak

Staff Members: Dave Evans, Clark MacFarlane, Brenda O'Neill (recorder)

REGRETS: Rebecca Raynsford

GUESTS: Ashley Timmerman

1.0 The meeting was called to order at 5:05 pm. Quorum was achieved. All were welcomed to the call and the Chair opened the meeting with the Mission, Values and Vision.

2.0 EDUCATION – Court Support

Clark introduced Ashley Timmerman, Manager of Addiction Services (Court Support, G&B House)



A Timmerman
presentation.pdf

The Chair thanked Ms. Timmerman for her presentation.

3.0 CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any conflicts of interest be declared. None noted.

4.0 APPROVAL OF AGENDA

Addition: (2) in camera items

MOVED BY: Daryl Minifie

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the agenda for the Board meeting of April 28, 2021 be approved as amended.

CARRIED

5.0 CONSENT AGENDA

MOVED BY: Susan Boron

SECONDED BY: May Ip

BE IT RESOLVED THAT the consent agenda including the March 24, 2021 Board minutes, action items and policies 2.10 and 2.30 be accepted as presented.

CARRIED

6.0 FINANCE

6.1 Report of the Finance Committee

The Finance Chair reported that quorum was achieved for their April 28 meeting. Fallon Weber, new Financial Analyst, was introduced to the committee meeting. Auditors to begin reviewing year-end statements on May 20. Interim audit was held in February. Deadline of May 31 to report to Ministry of Health (trial balance) and then June 7 a supplemental report is due to the Ministry. Audited financial statements required by the LHIN by June 30. No concern about meeting this date. Draft statements will be presented to the Board in May and audited statements in June.

MOVED BY: Yvonne McCutcheon

SECONDED BY: Holly Goodings

BE IT RESOLVED THAT the April 28, 2021 report of the Finance Committee be accepted as presented.

CARRIED

(6:00 pm Dave Evans left the meeting)

7.0 GOVERNANCE

Susan Boron reported that the Governance Committee met on April 20. An annual Board Work Plan has been developed (will be on the May Board agenda) and discussion was held around an Indigenous Engagement Process.

Board Members encouraged to join Governance College calls or listen to the recordings as these will be included on monthly Board agendas for discussion. Policies will also make up part of the consent agenda going forward. Any questions regarding policies or other consent agenda items can be directed to the Board Chair prior to the meeting or a request can be made at the start of the meeting to have them pulled for discussion.

MOVED BY: Kate Allan

SECONDED BY: Daryl Minifie

BE IT RESOLVED THAT the April 28, 2021 report of the Governance Committee be accepted as presented.

CARRIED

8.0 CEO REPORT

Clark reviewed highlights of the report and invited comments or clarification.

Approved Minutes

Guarding Minds at Work surveys received. Response rate was 70%.

Governance survey results back from Accreditation Canada. These will come forward to the Board who in turn will direct Governance on next steps.

Client survey in progress. This will be sent to Accreditation Canada and a workplan developed.

Hiring for a Clinical Informatics position as part of QI team.

Interviews scheduled for Facilities Manager position. Strong pool of candidates.

MOVED BY: May Ip

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the report of the Chief Executive Officer be accepted as presented.

CARRIED

9.0 OTHER

9.1 Branch Charter

MOVED BY: Ejaye McComb

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the Branch Charter agreement be adopted as presented.

CARRIED

9.2 OHT Collaborative Agreement

Assurance provided that all partner agency's Boards, and their decision-making will not change.

Currently interviewing candidates for the Community Council.

Will also be a Chairs Council made up of EDs/CEOs of partner agencies. Structure and function to be developed.

10.0 IN CAMERA

MOVED BY: Kylie Nowak

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the Board proceed to in-camera discussion at 6:42 pm.

CARRIED

MOVED BY: Daryl Minifie

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the Board resume its regular meeting at 6:58 pm.

CARRIED

11.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE – information as noted in Board package.

Approved Minutes

12.0 MEETING EVALUATION

13.0 ADJOURNMENT & NEXT MEETING

There being no further business, it was moved that the meeting be adjourned at 7:02 pm.

Next meeting: May 26, 2021, 5:00 pm via Zoom

Minutes taken by: Brenda O'Neill

Approved on: May 26, 2021

DocuSigned by:
Sean McMurray
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Chair:

Sean McMurray

Secretary:

Clark MacFarlane

Clark MacFarlane