

**CMHA Grey Bruce Mental Health and Addictions
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
Wednesday September 23, 2020 at 5:00 pm
Via Zoom**

PRESENT: **Board Members:** Jennifer Akitt, Kate Allan, Susan Boron, Holly Goodings, May Ip, Mike Latimer, Lynda Legge, Ejaye McComb, Yvonne McCutcheon, Sean McMurray (Chair), Daryl Minifie, Kylie Nowak, Rebecca Raynsford

Staff Members: Clark MacFarlane, Brenda O’Neill

REGRETS: Arnold Dendamera

GUESTS: Cheryl McMillan, Gwynne Potter, Tyler Laitinen

OPENING: Called to order by Chair Sean McMurray at 5:08 pm. Quorum achieved.

1.0 All were welcomed to the call and the Chair opened the meeting with the Mission, Values and vision and drew attention to the upcoming events as circulated.

2.0 **APPROVAL OF AGENDA**

MOVED BY: Susan Boron

SECONDED BY: Daryl Minifie

BE IT RESOLVED THAT the agenda for the Board meeting of September 23, 2020 be approved as presented.

CARRIED

3.0 **CONFLICT OF INTEREST DECLARATIONS**

The Chair and CEO reviewed what is meant by a conflict of interest (real and perceived). The Chair asked that any conflicts of interest be declared. None noted.

4.0 **EDUCATION – Peer Support**

Clark introduced Cheryl McMillan, Manager of Peer Support Program located at 1024 2nd Ave., Owen Sound.

Cheryl views Peer Support as a bridge to other programs or services to allow the person to gain trust, provide linkages and support. It helps assure the client that they don’t have to go through challenges on their own.

Presently 1 FT and 1 PT Peer Support Worker in the community. Focus is in Owen Sound presently as the need is heavy but do see clients throughout Grey and Bruce.

1 Family Support Worker. Provides system navigation, emotional support. A Family Support Worker is also officed at GBHS who assists when a family member is admitted to hospital.

WRAP (Wellness Recovery Action Plan) was discussed and Cheryl may have someone who

can present about this at a future Board meeting.

The Chair thanked Ms. McMillan for her presentation.

5.0 MINUTES & ACTION ITEMS

5.1 Approval of Previous Minutes

MOVED BY: Mike Latimer

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the minutes of the regular Board meeting held on August 26, 2020 be approved with correction noting that Rebecca Raynsford (not West-Bartley) sits on the Governance Committee and will become Chair of that committee.

CARRIED

5.2 Update on Action Items

Item #1 – complete

Item #9 – complete

#10 – in progress

#14 – complete

5.3 Welcome and Bring New Board Members onto the Board

MOTION #2020-9

MOVED BY: Susan Boron

SECONDED BY: Kylie Nowak

BE IT RESOLVED THAT the nominations of Jennifer Akitt, May Ip, Ejaye McComb and Yvonne McCutcheon to the Board of Directors be approved as of September 23, 2020; each for a three year term pending the election of directors at the Annual General Meeting.

Confirmed that the AGM (slated for October 28 following the regular Board Meeting) will be held by Zoom. Hoped that Board Orientations in October and November can be held in person but will depend on COVID restrictions.

6.0 ITEMS FOR DECISION

6.1 Finance Matters

6.1.1 Report of the Finance Committee

The Finance Chair, Kate Allan, reported that the committee had quorum.

MOVED BY: Kate Allan

SECONDED BY: Mike Latimer

BE IT RESOLVED THAT the September 23, 2020 Report of the Finance Committee be accepted as presented.

CARRIED

MOVED BY: Susan Boron

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT Jennifer Akitt has been nominated and agreed to sit on the Finance Committee.

CARRIED

6.1.2 Auditor's Report

Backup for financial system is still somewhat segregated by the agency with which it originated from. Baker Tilly considers the organization to have a clean audit.

(Clark & Brenda left meeting 6:11 pm and returned at 6:49 pm)

MOTION #2020-10

MOVED BY: Kate Allan

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT The Board directs staff to follow up with the funding agency by the end of the week ending September 25, 2020 regarding using the surplus predicted in the current fiscal year to cover the deficit carried forward from the year ended March 21, 2020.

CARRIED

6.1.3 Financial Forecast

MOTION #2020-11

MOVED BY: Kate Allan

SECONDED BY: Daryl Minifie

BE IT RESOLVED THAT The Board directs staff to bring forward an updated balance sheet that balances for the Finance Meeting to be held on October 28, 2020.

CARRIED

6.2 CEO Report

Clark invited comments or clarification regarding written report:

QI Manager hired and will be onboarding October 19.

Schooley Mitchell helping with RFP for phone system.

Branch Charter – virtual meetings and regional meetings being hosted.

Implementation of URT staff with police services to commence 2nd week of November.

By Names List Coordinator position yet to be hired.

MOVED BY: Kate Allan

SECONDED BY: Lynda Legge

BE IT RESOLVED THAT the report of the Chief Executive Officer be accepted as presented.

CARRIED

7.0 ITEMS FOR INFORMATION

7.1 Board Recruitment Update

7.1.1 Board Resignations

The Governance Chair noted the recent resignations of Rick Chappell, Alex Constantin and Barb West-Bartley and thanked them for their contributions to the Board.

7.1.2 Orientation – Dates

Board Orientations will be held the 3rd wed of October and November following the

Executive Meetings.

ACTION: Staff to email Board with dates for Orientation and proceed with coordinating arrangements.

7.2 Development of the Grey Bruce Ontario Health Team (OHT)

Subcommittee working on engagement process. Transformation Lead being hired to move work forward. Interviews scheduled next week.

7.3 Review of Branch/Division Agreement

No questions nor concerns noted.

7.4 Roadmap to Wellness and the Mental Health & Addictions Centre of Excellence – Overview
Information item. Significant new and positive development for the sector. Loosely modelled after Cancer Care Ontario.

7.5 Engaging and Serving Indigenous Communities

Some Board members have taken the cultural safety workshop. Some organizations read some of the Calls to Action prior to meetings. Susan noted that the University of Alberta offer a workshop as well. Interest by Board to participate in training.

ACTION: Engaging and Serving Indigenous Communities to be put on November Board agenda.

8.0 IN CAMERA

MOVED: Sean McMurray

SECONDED: Yvonne McCutcheon

BE IT RESOLVED THAT the Board proceed to in-camera discussion at 7:27 pm.

CARRIED

MOVED: Sean McMurray

SECONDED: Ejaye McComb

BE IT RESOLVED THAT the Board resume its regular meeting at 7:50 pm.

CARRIED

Rise & Report: Board has deferred ratification of the OPSEU agreement pending review of costing by the auditors.

ACTION: Staff to provide Kate Allan with name of provider that's quoting on benefits.

9.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE

Clark updated the Board about the Bayview Wellness Centre project that has been initiated by GBHS. Discussions with GBHS regarding service model and staffing are ongoing.

ACTION: Staff to provide Bayview Wellness Centre proposal information to incoming Board Members.

10.0 MEETING EVALUATION

11.0 ADJOURNMENT

Prior to adjourning, the Chair recognized Mike Latimer for his contributions to the Board as Mr. Latimer may be unable to attend the October Board Meeting/AGM and his term is ending.

There being no further business, the Mike Latimer moved that the meeting be adjourned at 7:57 pm.

Next meeting: October 28, 2020 at 5:00 pm.

Minutes taken by: Brenda O'Neill

Approved on: October 23, 2020

Chair: _____



Sean McMurray

Secretary: _____



Clark MacFarlane

