

**CMHA Grey Bruce Mental Health and Addictions
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 24, 2021 at 5:00 pm
Via Zoom**

PRESENT: **Board Members:** Jennifer Akitt, Kate Allan, Susan Boron, Holly Goodings, Lynda Legge, Ejaye McComb, Yvonne McCutcheon, Sean McMurray (Chair), Daryl Minifie, Kylie Nowak, Rebecca Raynsford

Staff Members: Arnold Dendamera, Clark MacFarlane, Brenda O'Neill (recorder)

REGRETS: May Ip

GUESTS: Stephanie Burley

1.0 The meeting was called to order at 5:05 pm. Quorum was achieved. All were welcomed to the call and the Chair opened the meeting with the Mission, Values and Vision.

2.0 APPROVAL OF AGENDA

Addition: 9.1 In Camera

MOVED BY: Kylie Nowak

SECONDED BY: Yvonne McCutcheon

BE IT RESOLVED THAT the Agenda for the Board meeting of February 24, 2021 be approved with one addition, that being In Camera (9.1).

CARRIED

3.0 CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any conflicts of interest be declared. None noted.

4.0 EDUCATION – Addiction Services

Clark introduced Stephanie Burley, Manager of Addiction Services, CMHA Grey Bruce.

- People may reach out because of frequency of use, help with relapse prevention strategies and often a referral may come from a concerned friend or family member as well.
- Person-centred programs to meet individuals specific needs.
- Provincial/local trends shared – toxic street drugs on the rise, 40% increase in overdose related fatalities since pandemic began, increasing rates of social isolation and using substances alone resulting in higher rates of overdose related deaths

Q: How do people come to Addiction Services and how can it expand reach?

A: Street Outreach & Community Development position being considered. Clark just met with a concerned neighbourhood group and this was an idea that came from that meeting as a proactive means of reaching those in need/those with opiate challenges. Lobbying needed at various levels of government (ie. concerns around safe supply). Stephanie would like to develop strategies to reach out to working professionals as well as this is a growing population with opiate dependency.

Q: How much do CMHA services interact with methadone clinics and detox services?

A: Work closely with these centres as many clients have or need opioid replacement therapies. CMHA makes regular referrals to the RAAM (Rapid Access Addiction Medicine) program. They help with medical stabilization piece (prescribe naloxone etc.) and help coordinate with detox.

The Chair thanked Ms. Burley for her presentation.

5.0 MINUTES & ACTION ITEMS

5.1 Approval of Previous Minutes

MOVED BY: Daryl Minifie

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the minutes of January 27, 2021 be approved as circulated.

CARRIED

5.2 Update on Action Items – no questions nor concerns noted.

6.0 FINANCE

6.1 Report of the Finance Committee

Finance Chair, Kate Allan, reported that quorum was achieved for their February 24 meeting. The Finance Manager has provided updated financial forecast for remainder of the fiscal year. LHIN one-time funding of \$230,000 is more than anticipated and is included in financial forecast and expenses. \$120,000 will be used for new phone system. \$55,000 surplus to offset deficit and some legal fees but surplus may be larger at year end as utilities are somewhat less than estimated.

New CHO funding just announced. More details to follow.

MOVED BY: Susan Boron

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the February 24, 2021 report of the Finance Committee be accepted as circulated.

CARRIED

6.2 Financial Statement

NO MOTION

6.3 Mortgage Renewal – Brooke House

MOTION #2021.2

MOVED BY: Ejaye McComb

SECONDED BY: Linda Legge

BE IT RESOLVED THAT the Board of Directors authorize the CEO and Board Chair to proceed with renewing mortgage with RBC on Brooke House property, 1880 4th Avenue West, Owen Sound for a 48-month term commencing February 24, 2021 and that the related by-law and resolution be enacted as presented.

CARRIED

7.0 CEO Report

7.1 Clark reviewed highlights of the report and invited comments or clarification.

- New phone system on target still for mid-April.
- Governance Committee looking after cultural safety plan for Board Members.
- Guarding Minds at Work dovetails with Accreditation Work. Can be substituted for Accreditation Canada survey (Work Well). Initiating in March instead of May.
- A firm to support to work of the Wellness Committee has been secured. Committee to be relaunched in April with refreshed mandate.
- Accreditation – 6-month extension granted and policies need to be harmonized. HR, Health & Safety, Organizational policies will be supported through an outside firm and consultants will assist. Legacy CMHA to be used as main policy framework as it has the preferred organizational tone.
- New Branch agreement requires Accreditation. Discussion about whether or not it's best to proactively decide not to pursue for a period of time rather than proceed and risk losing accreditation. June/July – Clark will make the call about whether or not we'll pursue accreditation or allow it to lapse for the present time.
- \$40,000 reallocation still sitting with the LHIN and a portion of this is to help with Fresh Roots Café.
- Kate will be sitting on interview committee for Finance Manager position.
- New format for CEO report - graph risk/likelihood to show opportunity. Ejaye has example.

ACTION: Clark to follow-up with Housing about the Coach Inn as the property has been purchased and there's concern about gentrification and what that means for CMHA clients current living there.

MOVED BY: Daryl Minifie

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the report of the Chief Executive Officer be accepted as presented.

CARRIED

8.0 ONTARIO HEALTH TEAM (OHT) UPDATE

8.1 Collaboration Agreement

Ministry meeting held virtually and expected that they will be in touch soon. Before year one initiative and year one funds can flow, collaborative decision-making process and structure needs to be formed.

8.2 Selection of Year One Projects

Further update as project work develops.

9.0 IN CAMERA

MOVED BY: Kylie Nowak

SECONDED BY: Ejaye McComb

BE IT RESOLVED THAT the Board proceed to in-camera discussion at 7:01 pm.

CARRIED

MOVED BY: Lynda Legge

SECONDED BY: Susan Boron

BE IT RESOLVED THAT the Board resume regular meeting at 7:10 pm.

CARRIED

10.0 ITEMS FOR INFORMATION/BOARD CORRESPONDENCE

9.1 Board pics and bios for website

The Board Executive have discussed including bios and photos of directors on the website. A template will be emailed with responses requested by end of March.

11.0 MEETING EVALUATION

12.0 ADJOURNMENT & NEXT MEETING

There being no further business, it was moved that the meeting be adjourned at 7:20 pm.

Next meeting: March 24, 2021, 5:00 pm via Zoom

Minutes taken by: Brenda O'Neill

Approved on: March 24, 2021

DocuSigned by:
Sean McMurray
Chair: 4B3195488BF1483

Sean McMurray

Secretary:

Clark MacFarlane
Clark MacFarlane