



Thank you for considering CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES as a beneficiary of your fundraising activities.

Third party fundraisers are very significant to supporting CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES's community efforts.

Please review the following guidelines prior to submitting your application:

A Third Party Fundraising Application should be submitted 2 weeks prior to the proposed fundraising activity. Approval should be received before promoting or advertising commences.

Applications are required each year if your event is recurring.

Permission must be received from CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES to use our name and/or logo in conjunction with third party fundraising activities. CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES should approve all promotional material prior to distribution. We will provide our logo for approved promotional material if requested.

It should be clearly stated in promotional material that the fundraising activities are "In Support Of" or "Proceeds To" followed by "CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES" or the CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES logo. CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES is not to be named as a sponsor or co-sponsor of third party fundraising activities.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES encourages the organizer to issue press releases or to promote via social media in regards to their third party fundraising activities.

The organizer must obtain raffle/lottery and/or liquor licenses for third party fundraising activities. The organizer should take the necessary steps to comply with all applicable laws and regulations.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES will not provide its licenses or permits for third party fundraising activities or be held liable if the organizer is found to be in violation of any laws or regulations.

The organizer is responsible for providing the staff and volunteer support that is required for the fundraising activities.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES may be able to offer volunteer support and, if requested, we will do our best to provide a representative to attend the event.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES does not assume any liability for injuries, damage or theft sustained during third party fundraisers.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES provides charitable tax receipts in accordance with Canada Revenue Agency's tax receipting guidelines. Generally, organizers of third party fundraisers do not qualify for charitable tax receipts.

The organizer should deliver the proceeds from the third party fundraising activities within 30 days of the end of the fundraising activities.

To Ellen Reeves at CMHA York Region South Simcoe –Aurora branch

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES will ensure a representative is available if the organizer would like to have an official cheque presentation.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES reserves the right to deny any application for a fundraising activity that does not comply with our mandate or reflect positively on our organization.

CMHA GREY BRUCE MENTAL HEALTH AND ADDICTION SERVICES reserves the right to obtain and use any photos or quotes from third party fundraising activities