



**Canadian Mental
Health Association**
Grey Bruce
Mental Health and Addiction Services

Program:	Community Connections: Housing and Support
Position Title:	Housing System Navigator
Position Location:	Owen Sound
Employment Status:	Temporary Full Time (1-3 year contract)
Number of Positions:	1
Reporting Relationship:	Matthew Shute
Union Representation:	OPSEU
Posting Reference #:	2020-33 REPOST

Community Connections is a program of CMHA Grey Bruce Mental Health and Addiction Services. The program is funded by the South West Local Health Integration Network and Ontario Ministry of Health and Long-Term Care to provide housing and support for adults recovering from serious mental illness.

Job Responsibilities:

- Develops and manages a detailed work plan including activity planning and sequencing, resource planning, schedules, time estimating, meeting coordination and documentation
- Monitors and updates progress through tools developed by the Built for Zero Canada
- Provides the assessment of applicants for the By-Names-List through the proper application of standardized screening and assessment tools.
- Develops and monitors an outcome-based evaluation plan
- Prepares monthly progress reports for various stakeholders and distributing an annual report card to the public at large.
- Provides input into the development of multi-organizational policies and procedures for all areas of the Housing system, including common protocols for diversion, prevention, and safety.
- Supports the development of prioritization procedures and uniform referral processes.
- Supports the development of the Homelessness Response Table, convening individual case conferences with all partners as required.
- Identifies Common Entry Points in various communities and ensures all sites are trained in the process of referral for the By-Names-List and resource matching.

Qualifications:

- College Diploma in applied health or social sciences with a focus on recovery-oriented and housing focused supports
- At least three years of recent experience in mental health and addictions services
- Thorough and practical understanding of mental illness and addictions
- Thorough understanding of individual recovery and client-centred service delivery
- Experience in supporting people with concurrent disorders is required
- Thorough understanding of harm-reduction, trauma informed practice and Housing First philosophy
- Familiarity with psychotropic medications and experience in assisting clients to manage their medications and their primary health-care needs is required
- Demonstrated skill in assessment, crisis management and counselling
- Training and skill regarding motivational interviewing and crisis intervention
- Ability to develop therapeutic rapport and participate in meaningful engagement is essential
- Excellent communication, organizational and relationship skills
- Strong team skills and ability to work well with community and professional groups is essential
- A good sense of humour and the ability to work well under pressure
- Must have a valid driver's licence and daily use of a personal vehicle
- An up to date Criminal Records Check, including a Vulnerable Sector Screening is required prior to starting this position

Rate of Pay (Hourly): \$30.94 - \$34.14 (5 step grid)

Hours of Work: 37.50 hours per week and some evening work may be required.
The normal workday is 8 hours, including a 30-minute unpaid lunch break

CMHA Grey Bruce is committed to providing a welcoming and inclusive workplace. We welcome employment applications from people with disabilities and provide accommodation upon request during the recruitment and selection process.

Interested applicants are required to send a resume and cover letter to recruiting@cmhagb.org

Deadline for application: October 4, 2020